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| MINUTES OF REGULAR MEETING | |
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| Reclamation District No. 341 **Sherman Island** | |
|  | |
| 9:00 a.m. | 306 Second Street |
| Tuesday, August 10, 2021 | Isleton, California |

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##### The Board proceedings are also available via tele-conference, and you may participate in Public Comment by in this manner. If you wish to comment, please speak and your comments will be considered. Executive Order N-08-21 authorizes local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public until September 30, 2021. Members of the public are encouraged to observe and participate in the teleconference. District directors and members of the public may participate in the meeting using the telephone conference line listed below, as authorized by Executive Order N-29-20. Conference Line Number: 1-877-336-1829 Access Code: 3653607

##### CALL MEETING TO ORDER

President/Trustee Juan Mercado called the meeting to order at 9:12 a.m. Juan Mercado conducted the meeting. In an effort to control the discussion, the Board will speak, followed by District staff and employees, and the public will have the final opportunity. He called roll call. Present: Trustee: Juan Mercado, Morgan Johnson, and Rob Black; District Attorney: Jesse Barton; Accountant: Perla Tzintzun-Garibay; Engineer: Martin Berber; Rio Vista Windsurf Association: Don Ross; District Superintendent Staff: Brad Avila; Yolo County RCD: Amy Williams; Landowner(s): Ceci Giacoma; District Secretary: Cindy Hill.

**PUBLIC COMMENTS**

There is nothing to report at this time.

**ISLAND SECURITY**

Ceci Giacoma reported it has been quiet on the Island. She stated that the Sherman Island Resident Meetings will be held quarterly on the last Monday of each regular quarter month starting with September at Bellevie Vineyards (19900 Crossroad) at 6:30 PM.

**APPROVAL OF MINUTES**

The Board reviewed minutes of the regular meeting of July 13, 2021, and special meeting of July 27, 2021. It was MSP (Juan Mercado/Morgan Johnson) to approve the regular meeting minutes of July 13, 2021, and special meeting of July, as corrected. This passed 3-0.

**ACCOUNTS PAYABLE AND RECEIVABLE**

The Board reviewed the accounts payable for August 10, 2021. Transfer of $575,000 from the general fund is required to cover current month cash disbursements pending approval of $566,667.90 plus 08/20/21 and 09/05/21 payroll checks and related liabilities. Financial statements reflect an ending balance of $30,289.44 after the before mentioned transactions are approved.

**Notes:**

* 7/20 Visa‐Joel payment of $2,313.85 (Tap Plastics, Dolk Tractor, Arlo Tech, Arc Document Solutions) was paid with check 10241 due to timing of due date.
* 8/09 PERS payment of $2,928.27 was paid via EFT due to timing of due date.
* 8/10/21 Payroll check to Morgan Johnson: Gross $700, Net $638.05 (Regular and Special

meeting).

General Fund:

Balance in general fund account $502,899.32

**Notes:**

* 7/27 deposit of $2,748.97 Assessment Call No. 25 payments.
* 7/29 deposit of $164,735.39 Assessment Call No. 25 payments ($717.84) and Sale of 18269 State Hwy property ($164,017.55).
* 8/04 deposit of $1,908.40 Assessment Call No. 25 payments.
* Balance of $59,301.13 ($285,000 ‐ $225,699) remaining from Caltrans Co‐op funds held for shared costs relative to SH 10‐2.2.

Perla reported the specific costs associated per encroachment permit. Perla reported Juan Mercado and Morgan Johnson reviewed and signed off on the invoices prior to the District meeting. It was MSP (Juan Mercado/Morgan Johnson) to approve the August 10, 2021, accounts payable, receivables and transfers. This passed 3-0.

**ASSESSMENT #25**

Perla reported ongoing assessment receipts. The District has received multiple phone calls regarding sold properties – assessments are sent to new owners.

**OPERATING BUDGET FY 2021-2022**

Perla presented the Operating Budget for 2021-2022. This was based on actual costs of last year adjusted for estimated increases. This was MSP (Juan Mercado/Morgan Johnson) to approve the operating budget as presented. This passed 3-0

**DISTRICT LIABILITY INSURANCE**

Perla reported the Districts liability insurance is up for renewal. We did not receive the renewal in time for review. Perla asked the Board for approval subject to a 5% increase. Jesse stated he reviews the coverage and will approve as long as the coverage in place is with the 5% variance.

**DISTRICT WEBSITE**

Cindy Hill reported she received project pictures from Martin Berber. Cindy shared the District website with the Board prior to the meeting. Juan asked Cindy to send the link out to all those on the meeting email invite list. Ceci will send Cindy additional pictures and will contact Leo Hodges for an interview about the history of the area.

**DISTRICT STAFF**

Juan Mercado stated that Bryan Brock is working on this. There is nothing else to report at this time.

**BIRD’S LANDING PROJECT**

Martin Berber reported on this project. He reminded the Board that the District didn’t get an encroachment permit, however we did get a $25,000 deposit. Martin reported:

* We attended a meeting with DWR on July 28, 2021, regarding PG&E’s response to DWR’s comments on their Encroachment Permit Application.
* DWR had a follow up meeting with PG&E on August 3, 2021, however we did not attend.
* PG&E and DWR are planning an onsite meeting sometime this week.

Juan Mercado stated PG&E plans have been approved by the California Public Utilities Commission. Morgan asked if a risk analysis has been performed. Juan asked Martin to inquire about a risk analysis as it should be incorporated in their demolition plans. He said he wants to be sure that the risk analysis is clearly related to the work performed by PG&E since the integrity of the levee is our priority. Morgan said they also may want to do some research at the same time the poles fall. Rob stated they should instrument the levee as part of the demo plan.

**ENCROACHMENT PERMIT N0 2021-1 (OUTRIGGER MARINA DOCK DEMOLITION)**

Martin Berber reported the work is ongoing. He stated that Gil Labrie provided us a runoff calculation of 8.207 cubic feet per second (cfs). We have determined that the maximum discharge through the existing 12-inch drain is approximately 1.3 cfs. Brad Avila stated work is occurring, there is one last slip to remove; he said there is about 10 piles of dirt. Morgan added that sometimes work has to be completed based on the tide.

**ENCROACHMENT PERMIT NO 2021-2 (PG&E TOWER 35/266 REMOVAL)**

Martin Berber stated we have not received the deposit or executed encroachment permit.

**ENCROACHMMEPERMIT NO 2021-3 (ADGATE ADDITION)**

Martin Berber reported:

* Steve Adgate was notified of the District’s request for a $5,000 deposit by email dated July 21, 2021.
* The engineer inquired about the deposit – Martin stated he was advised that the deposit covers District costs associated with the project.

Steve responded to the inquiry regarding doing work without District review and approval in relation to building the ramp He stated this was done for safety reasons. He moved the rock off the levee.

**SHERMAN ISLAND DRAINAGE PLAN**

Martin Berber stated work is ongoing. Martin presented a draft of the drainage plan system. He will work with Joel and District staff to develop a maintenance plan. During the HWY 160 Vegetation Management Project, they will coordinate with Joel to identify and survey drainage outfalls on Hwy 160. It is a consensus that the Board wants the District indemnified. The drain is currently functioning as designed; it was designed to manage the seepage and not the hardscape. Juan inquired what can be done to do this correctly. Martin stated we would have to dig up the drain and replace the pipe. Jesse stated we will need a separate permit to bring in extra dirt. This will give the District the ability to require adequate drainage. Juan stated they first need to satisfy District’s needs. Rob asked if there is a way, he can intenerate the flow. Martin stated he will review. Joel said that someone should run a magnet to make sure all nails are picked up.

**FLOOD SYSTEM REPAIR PROJECT AND EMERGENCY REPAIR**

Martin Berber reported they are discussing with DWR the ability to use the remaining funds to satisfy mitigation requirements for the emergency repair by purchasing credits. They are proposing to do 200 LF of repairs under maintenance. Jesse reminded the Board this was a planned project, however the area rapidly and seriously deteriorated which required the District to accelerate the work under an emergency since the PFA was in place.

**PROJECT FUNDING AGREEMENT SH 10-2.8 – (HWY 160 CONSTRUCTION) AGREEMENT TO ADD A DRAINAGE SYSTEM TO THE PORTION OF THE LEVEE EXPERIENCING SEEPAGE PROBLEMS ALONG THE SACRAMENTO RIVER AT STATIONS 870+00 THROUGH 940+00**

Martin Berber reported:

* By letter dated August 2, 2021, PFA SH-08-2.2 was closed out by DWR and DWR acknowledged the receipt of the remaining PFA funds.
* By email dated July 21, 2021, we received the recorded PG&E Relocation Agreement.
* By letter dated July 22, 2021, we requested a time extension to December 31, 2022.
* Asta Construction will begin clearing and grubbing on Monday, August 16; they are planning on finishing work by Tuesday, August 31.
* PG&E is planning on staking out the powerline alignment on Wednesday, September 1 with construction projected to start on September 8.
* Frontier will start construction sometime in May 2022 with the District’s seepage repair project to follow.
* Richard Silva will remove the fence and provide temporary fencing; there isn’t any cattle in the area.

**PROJECT FUNDING AGREEMENT SH 12-1.2 – SCOUR POND HABITAT ENHANCEMENT PROJECT – AN AGREEMENT THAT WOULD FILL THE EXISTING SCOUR POND AND CREATE NEW WETLAND HABITAT.**

Nothing to report at this time.

**DWR “SUBSIDENCE MITIGATION FUNDING AGREEMENT” – FIVE YEAR SUBSIDENCE REVERSAL AND CARBON SEQUESTRATION PROGRAM AND CDFW WETLAND RESTORATION FOR GREENHOUSE GAS REDUCTION CONTRACT**

Juan Mercado spoke with Bryan Brock. They are finishing up on Phase II and will begin Phase III soon.

**PROJECT FUNDING AGREEEMENT SH 17-1.0 SP - PHASE 1 OF SAN JOAQUIN SETBACK LEVEE/HABITAT BENCH MULTI-BENEFIT PROJECT (STATIONS 175-199)**

Martin Berber reported:

* By email dated July 21, 2021, we provided redlines to PG&E on the proposed powerline alignment.
* County DOT is willing to enter into a Cost Share Agreement for $200,000
* We will work with the County DOT and Jesse Barton to develop the Agreement
* Final Scope of Work is nearing completion. We plan on submitting to DWR by the next Board meeting.

Juan Mercado stated the county with pay $200,000, however we still want a maintenance agreement. He stated they need more approvals to complete the agreement with a cost share in place. The District believes that the completion of this project is in the best interest of the District. Martin stated that the funds are enough to offset the cost of the asphalt.

**PROJECT FUNDING AGREEMENT SH-18-1.0-SP – AGREEMENT WITH THE DEPARTMENT OF WATER RESOURCES TO FUND THE PREPARATION OF THE FIVE-YEAR PLAN.**

Martin Berber reported on-going work. Neil, Martin, and Bob are all working on it. There is nothing else to report at this time.

**SUPERINTENDENT REPORT**

Brad Avila reported they have been mowing and dozing spoils. Carter has been cleaning the canals. The cameras need to be adjusted weekly due to the winds. Martin said that Neil is working on a resolution. Juan stated that DWR is asking the tenants to reduce water usage by 15% if the drought continues. An agenda item will be created to discuss the drought situation.

**DISTRICT PROPERTY**

Juan Mercado reported escrow closed. Perla will send an updated assessment based on ag use without water.

**There being no further business to come before the Board,** **the public meeting was adjourned at 11:09 A.M.**

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##### The presiding Trustee of the August 10, 2021, meeting hereby certifies that the above minutes were approved as read.