

MINUTES OF REGULAR MEETING

Reclamation District No. 341
Sherman Island

9:00 a.m.
Tuesday, January 12, 2021

306 Second Street
Isleton, California

In an effort to control the spread of the COVID-19 virus, California Governor Gavin Newsom issued Executive Order N-33-20 on March 19, 2020. Order N-33-20 obligates all residents in the State of California to stay home and heed the public health directives issued by the Department of Public Health. As a result, the District was unable to offer its meeting room to hold this regular meeting. Instead, the meeting was held entirely by telephone, consistent with Executive Order N-29-20, which waived certain provisions of the Brown Act. District directors and members of the public may participate in the meeting using the same telephone conference line listed below, as authorized by Executive Order N-29-20. Conference Line Number: 1-877-336-1829 Access Code: 3653607

CALL MEETING TO ORDER

President/Trustee Juan Mercado called the meeting to order at 9:08 a.m. Jesse conducted the meeting. He stated in an effort to control the discussion, the Board will speak, followed by District staff and employees, and the public will have the final opportunity. He called roll call. Present: Trustee: Juan Mercado, Morgan Johnson, and Rob Black; District's Attorney: Jesse Barton; Accountant: Perla Tzintzun-Garibay; Engineer: Bob Wagner and Martin Berber; District Superintendent: Joel McElroy; Yolo County RCD: Amy Williams; Landowner(s): Ceci Giacomina and Raghu Malladi; District Secretary: Cindy Hill.

PUBLIC COMMENTS

There were no comments at this time.

ISLAND SECURITY

Ceci reported they have not been having any neighborhood watch meetings, they will resume in the spring. She said there have been a few trespassing issues. Juan Mercado stated he spoke with Bryan Brock regarding illegal hunting and trespassing on Whales Belly. The Game Warden has been contacted. They will discontinue warning and will cite all the trespassers in the future. Bryan is working on more signs and they will include a warning that hunting is not allowed.

APPROVAL OF MINUTES

The Board reviewed minutes of the regular meeting of December 8, 2020. It was MSP (Morgan Johnson/Juan Mercado) to approve the regular meeting minutes of December 8, 2020 as written. This passed 3-0.

OUTRIGGER MARINA - LEVEE TOE DRAIN AND SEEPAGE ISSUES

Bob Wagner reported they will begin dewatering the ditch to inspect the standpipe to see how the connection will work. He stated that we will need to prepare an access or easement agreement for the landowner for installing a pipe and maintaining the drainage system. We are waiting on information from the landowner's engineer before proceeding with the design. Raghu Malladi has committed to cost sharing the project. It will be charge to subventions with Raghu paying the District's share. Bob asked Raghu if he had any comments, Raghu stated the ditch has a lot of water during high tide. Bob stated that they will try to complete this during low tide. Jesse Barton can create an agreement based on the bullet point criteria that Bob will provide. Juan inquired as to how they will dewater the ditch. Bob stated they will get a pump; there is not a lot of water coming into it at this time.

ACCOUNTS PAYABLE AND RECEIVABLE

The Board reviewed the accounts payable for January 12, 2021. Warrant number 4318 for \$135,000 is required to cover current month cash disbursements pending approval of \$111,919.63 plus 01/20/210 and 02/05/21 payroll checks and related liabilities. Financial statements reflect an ending balance of \$36,557.84 after current month cash disbursements.

Perla reported:

- 12/09/20 AT&T (office) payment of \$136.65 was paid with check 10076 due to timing of due date.
- 12/15/20 PG&E payment of \$48.35 (Sherman Island Rd, District yard) was paid with check 10077 due to timing of due date.
- 12/15/20 Visa payment of \$1,632.17 (STN Equip. Parts, Dolk Tractor, Postage) was paid with check 10078 due to timing of due date.
- 01/05/21 PERS payment of \$2,928.98 was paid via EFT due to timing of due date.
- 01/12/21 Payroll check to Morgan Johnson: Gross \$350.00, Net \$319.72.

Perla stated the disbursements include the annual IRA contribution. She stated that Ed is not eligible until 2022 and this will be paid as a partial contribution. Perla stated Noack/Betz continue to pay as agree. Juan Mercado met with Perla prior to the District meeting to review and sign off on the invoices. It was MSP (Morgan Johnson/ Juan Mercado) to approve the December 8, 2020 accounts payable and receivable and transfer. This passed 3-0.

DISTRICT TREASURER – SELECTION OF A NEW DISTRICT TREASURER

Jesse Barton provided an overview. The District has been incurring additional costs due to the way the county does business. Due to inefficiencies the District agrees that Perla would take the role of District Treasurer. Jesse stated this will require a bond or insurance in twice the amount of the revolving account. Travelers provided an estimate for the insurance at the costs of \$2,083 for the coverage. Jesse stated he checked with other carriers and other options are not comparable. There will be a net savings to the District through this change. Jesse recommends the Board agree to the transmission from the County to Perla. Juan agrees that this path is in the best interest of the District. Jesse will contact the county and will prepare the documentation for the February meeting.

DISTRICT WEBSITE

Jesse Barton reported that the board adopted the annual exemption at the December meeting. Jesse contacted the web design company Streamline. They specialize in legal compliant websites for special districts. He stated there is not a cost to create the site, however there is a monthly fee

based on assessment revenues. The monthly cost will be \$150.00. Jesse stated the District could also join CSDA. It could decrease the cost, however, there is a fee for membership. Jesse stated the best option would be to work directly with Streamline. He said he spoke to another district that used Streamline services. He was told that they were very easy to work with. Juan stated he is very interested in moving forward in developing a website. Martin inquired if we would put notifications to bid CEQA documents on the website. Juan said we can discuss this; however, he would like to see projects as well as District's accomplishments or plans on the site. Jesse stated he will start the process to develop a website with Streamline.

EMERGENCY RESOLUTION

Bob Wagner provided an overview. The District is unable to locate the signed Emergency Resolution from January 2017. This could cause potential issues. The area included in the emergency covers ground that was spongy during a storm by the old office. There was a meeting in the field with board members in attendance or on the phone. An emergency declaration was established to complete the repairs. The resolution was not executed; however, it was drafted. The request includes an update and adopting the signed resolution. All Board members agree. It was MSP (Juan Mercado/Morgan Johnson) to re-approve the Emergency Resolution from 2017. This passed 3-0

SETBACK LEVEE MONITORING SUPPORT

There are no further updates. This item will be removed from future agendas.

FLOOD SYSTEM REPAIR PROJECT AND EMERGENCY REPAIR

Bob Wagner reported waterside work needs to be completed. There is erosion on the water side. Juan inquired if the area has been assessed since Raghu cleaned the area. Bob stated once the docks are removed, they can assess the area and do some stability work.

PROJECT FUNDING AGREEMENT SH 10-2.6 – (HWY 160 CONSTRUCTION) AGREEMENT TO ADD A DRAINAGE SYSTEM TO THE PORTION OF THE LEVEE EXPERIENCING SEEPAGE PROBLEMS ALONG THE SACRAMENTO RIVER AT STATIONS 870+00 THROUGH 940+00

Martin Berber reported the expiration has been extended by letter dated December 10, 2020. Jesse Barton provided a corrected Pre-Condensation Offer to DWR for the PG&E easement. Maribel Velazquez informed us that they are still working on review of the SH-08-2.0 Completion Report and we should expect a response in a couple of weeks. All easement documents have been finalized and are ready for execution. Martin Zaragoza will be meeting with the District after the meeting to sign his easement documents. Everett Upham will be delivered his easements documents after the meeting. Kacy Kimball with DWR informed us that DWR prefers to convey authorization to PG&E through a license or encroachment. We notified our PG&E contact, however, they said they would have to check with upper management. Frontier states they can complete their work in approximately 2 weeks. Juan asked what we are doing with Upham and Zaragoza. He stated they have agreed to sign the easements. The PG&E relocation includes three different landowners and cannot begin until all parties' sign. The DWR footprint is very small (400 sq. ft.) Jesse provided a pre-condemnation letter. The value of the footprint is \$50.00. Morgan asked if there is a precedent set for the pre-condemnation letter. Jesse said that we have to pay for this area. PG&E has been contacted to see if they have an

easement in place for the poles. Jesse will set a call with Martin, Karen Shine, and Robin Brewer. Martin stated they are aiming to complete the construction this year.

PROJECT FUNDING AGREEMENT SH 12-1.2 – SCOUR POND HABITAT ENHANCEMENT PROJECT – AN AGREEMENT THAT WOULD FILL THE EXISTING SCOU POND AND CREATE NEW WETLAND HABITAT.

Amy Williams with Yolo County RCD reported they are working with the Center for Land Based Learning and will work on a small planting project. This center engages high school students to learn about riparian work and ecology. Juan inquired as to who was leading this effort. Amy stated both Yolo and Solano RCD's are involved with DWR staff. She said the group will be supervised by the RCD's and DWR staff. She stated that all gates will be locked. She stated that they have chosen a site that is easily accessible. Jesse Barton stated that as long as they are under the supervision of the RCD, he does not see an issue. Amy stated this will occur in fall of 2022.

DWR “SUBSIDENCE MITIGATION FUNDING AGREEMENT” – FIVE YEAR SUBSIDENCE REVERSAL AND CARBON SEQUESTRATION PROGRAM AND CDFW WETLAND RESTORATION FOR GREENHOUSE GAS REDUCTION CONTRACT

There is no update at this time.

PROJECT FUNDING AGREEMENT SH 17-1.0 SP - PHASE 1 OF SAN JOAQUIN SETBACK LEVEE/HABITAT BENCH MULTI-BENEFIT PROJECT (STATIONS 175-199)

Martin Berber reported CDFW provided comments on the Draft Scope of Work. DWR informed us that a comment letter is current being routed. Work is ongoing on the Initial Study/Mitigated Negative Declaration.

PROJECT FUNDING AGREEMENT SH-18-1.0-SP – AGREEMENT WITH THE DEPARTMENT OF WATER RESOURCES TO FUND THE PREPARATION OF THE FIVE-YEAR PLAN.

Martin Berber reported we are waiting on comments on the Draft Five-Year Plan submitted on August 11, 2020. Maribel Velazquez informed us that comments should be going out soon.

SUPERINTENDENT REPORT

Joel reported they have been completing equipment maintenance and replaced the crossing for DWR at # 5 canal. Joel stated they had a trespasser at the District building. Ed was in the trailer. He went out and yelled at them. The trespasser left and did not gain access to District property. Juan inquired about the need to replace to the backhoe. Joel stated that the District truck should be replaced first. He said that they have had engine problems. He contacted Abels regarding a 2009 model. Joel stated that the District truck is in bad condition and he does not think they will get more than \$4,000 as a trade-in. Juan asked Joel to look into purchasing a truck. He stated he would prefer a new truck.

CLOSED SESSION

The Board did not go into closed session. Jesse stated that Becky Cabral asked the District to extend the escrow as the District has been unable to stake the property. Ceci Giacoma inquired as to which property the District is considering selling. Jesse stated it is the property near the District office. Martin stated the property was staked and they have an acreage calculation completed.

Jesse stated the buyer has not been able to go out to the site due to the rains. The Board gave Jesse permission to extend the escrow.

There being no further business to come before the Board, the public meeting was adjourned at 10:32 A.M.

The presiding Trustee of the January 12, 2020, meeting hereby certifies that the above minutes were approved as read.