

# MINUTES OF REGULAR MEETING

Reclamation District No. 341  
Sherman Island

9:00 a.m.  
Tuesday, January 14, 2025

306 Second Street  
Isleton, California

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The Board proceedings are also available via tele-conference, and you may participate in Public Comment in this manner. If you wish to comment, please speak and your comments will be considered. Members of the public are encouraged to observe and participate in the teleconference. District directors and members of the public may participate in the meeting using the telephone conference line listed below. Conference Line Number: 1-877-336-1829  
Access Code: 3653607

## CALL MEETING TO ORDER

Trustee Rob Black called the meeting to order at 9:02 a.m. Jesse Barton conducted the meeting. In an effort to control the discussion, the Board will speak, followed by District staff and employees, and the public will have the final opportunity. He called roll call. Present: Trustees: Rob Black, Jas Gill, and Mark Icanberry; District Attorney: Jesse Barton; Accountant: Perla Tzintzun-Garibay; Engineer: Martin Berber and Bob Wagner; District Manager: Morgan Johnson; District Superintendent: Joel McElroy; DWR: David Julian, Josephina Miofa, Vincent Wong and Phoebe Edjan (arrived at 9:30 am); RCD: Amy Williams; RVWA: Chris Kraft; Landowner(s): Ceci Giacomina; District Secretary: Cindy Hill

## PUBLIC COMMENTS

No public comments.

## DISTRICT MANAGER'S REPORT

Morgan reported he does not have anything else to report that is not reflected on the agenda.

## APPROVAL OF MINUTES

The Board reviewed the minutes of the regular meeting on December 10, 2024 and special meeting of December 17, 2024. It was MSP (Mark Icanberry/Jas Gill) to approve the regular meeting minutes of December 10, 2024 and special meeting of December 17, 2024, as submitted. This passed 3-0.

## ACCOUNTS PAYABLE AND RECEIVABLE

Perla Tzintzun-Garibay reported the accounts payable for January 14, 2025. A transfer of \$223,000 from the general fund is recommended to cover the current months' cash disbursements pending approval of \$438,300.77. Financial statements reflect an ending balance of \$75,752.15 after the above-mentioned transactions are approved.

**Notes:**

- 12/17 Check 11164 to AT&T Mobility for \$224.21
- 12/17 Check 11165 to PG&E for \$96.74 (Sherman Island Rd, District Yd electricity)
- 12/26 ACH payment to Central Valley Waste Services for \$436.21
- 1/07 EFT to PERS for \$3,710.78
- 1/07 ACH payment to PG&E for \$11,799.51
- 1/14 Payroll E-check to Mark Icanberry: Gross \$350, Net \$319.02

Balance in general fund account \$253,863.97

Perla reported the District will need to register ten warrants this month totaling \$500,000. These will be in \$50,000 increments (warrants 4384 – 4393). She reported that the District paid down warrants in the amount of \$100,000 and interest of \$534.80. Perla said that the District did not receive the PG&E bill in time – she added funding to cover this expense. Perla said that DWR is requesting copies of the assessments back to 1990 to current. The District will perform a diligent investigation into locating all of the assessments at DWR's request. Martin asked if the \$3,000 deposit for the PG&E encroachment permit should be tracked. He said that he will do more research to determine if these funds will have to be refunded. Perla reported on the outstanding assessments – she said that she sent notices for assessments. Doug Chance notified Perla that he is having medical issues. He asked for the late charge to be waived and a payment plan. His assessment amount is \$663.84. Fox Family Trust payment was short \$.60, Perla requested authorization to issue a credit memo to write off the immaterial balance. Perla sent the financials to the Board prior to the meeting for their review and Rob Black signed off on the invoices. It was MSP (Jas Gill/Rob Black) to approve the January 14, 2024, accounts payable, invoices, and warrants. Additional approval issue credit memo for the \$.60 to cover Fox Family Trust shortage and approval to waive the late charge and allow a payment plan for Doug Chance. This passed 3-0.

### **WARRANT LINE OF CREDIT**

Perla reported she spoke with F&M regarding an increase in the credit line due to project costs and anticipated cash flow needs of the District. She said that she and Martin discussed requesting an increase of \$2 million to the line of credit for a total of 4 million dollars. . This is not an amount that the District is required to use, however it will allow a cushion to support operations and special projects, if needed. She said the District will receive subventions in approximately 4 months. Martin said we owe Dutra \$500,000. Sherman Lake Rock Slope Protection is a reimbursement agreement; therefore, we will have to spend the funds upfront. Rob Black said that we currently do not have adequate funding for the Sacramento River erosion repair work. It was MSP (Jas Gill/Rob Black) to approve the increased funding of \$2 million to the existing line of credit, bringing the total warrant line of credit to \$4 million. This passed 3-0. Ceci asked if this would be considered a cushion and will ensure the District has funds if needed. Perla confirmed that the funds will not be used unless the District needs them.

**NEW ASSESSMENT PROP 218**

Jesse Barton reported the District hired SCI Consulting to perform an engineering analysis for a new Prop 218-compliant assessment. Martin said he spoke with SCI; they are evaluating and classifying all parcels and parcel attributes, developing the preliminary methodology, evaluating depths, drainages and sones and beginning to prepare the engineer's report, notice, and ballot with associated documents. Rob Black asked if the new assessment could consider emergency work. Jesse said if there are ongoing emergencies they will be factored in the average O&M costs. Jas asked if the District has to make the max call. Jesse said the District would make the call based on needs but cannot go over the maximum amount.

**PG&E BIRDS LANDING**

Martin reported the tower demolition is still on schedule for Wednesday, January 29, 2025. PG&E has informed us that they will not be able to haul AB material to all the areas the District presented. Instead, they are proposing to just stockpile material for future District use. Jas asked if this would impact the repairs on the Sacramento River. Martin said he does not think so. PG&E will perform seismic monitoring – Jas asked for a copy of the plan. Vincent Wong said he has been satisfied with the work and wants to make sure that a pre and post survey is done as well as ensure that the barge is standing by. Jaime asked if the District knew if the seismic drop would affect the residents – he wants to know if they will be responsible if it affects the residents homes. Jesse said we do not know. Ceci asked if there is an incident – how will the residents know. Jesse said that it will be consistent with the District's emergency action plan. Martin said that the residents should contact the county. He said that residents should register with the county to be notified in case of an emergency. Martin said that he, Joel, and Morgan will work on the stockpile locations.

**SHERMAN ISLAND CROSS ROAD**

Martin reported Sacramento County informed the District that they have been in contact with Vincent Wong at DWR. DWR is currently discussing internally how to proceed. Morgan Johnson said that Elgorriaga is interested in building a fence. Ceci said his entire herd is on the Crossroad at times – she said the road was blocked with cattle. Ben Elgorriaga has been notified of the cattle on the road. Ceci asked for clarification regarding moving the ditch. Martin said it is encroaching on the County right-a-way.

**PUMP NO 1 REPAIR**

Martin reported Don Pedro Pump informed us that they are still waiting for the new bowl assembly to be delivered. Once received, they only need 3 to 4 days to get the pump finished.

**HDPE PIPE PURCHASE**

Martin reported Irrigation Resources is currently selling used 125 psi (DR 17) 24-inch HDPE pipe at \$32/LF. The pipe can be used to eventually replace the 3 siphons across the Mayberry Slough dam. Each siphon is approximately 200 LF which equates to a total purchase price of \$19,200. Martin said this will not be a simple project. David Julian said that he could cost share this 50/50 with the District under SMFA. The Board decided to

postpone action until next month so they could see a cost difference between purchasing the used pipe versus new pipe.

### **VIOLATION OF DISTRICT RULES AND REGULATIONS**

Campos – Jesse sent a notice of violation with a bill to Campos for the destruction of the ditch. Payment is due by the end of February 2025. The fine is \$3,953.12.

### **ENCROACHMENT PERMIT NO 2024-3 (RENEWICK SIPHON REPAIR)**

Martin reported there is concern regarding the size of the siphon at 16 inches and whether this is necessary for the acreage. Jaime said he could reduce the siphon to 12 inches. Jaime said the water will be used for irrigation and possibly a small reservoir. Morgan said that the size of the siphon would require at least 180 acres, and he thinks his land may have to be leveled off to manage the drainage. Morgan said it would require a smaller valve. Morgan, Martin, and Jaime will meet to discuss the best option.

### **ENCROACHMENT PERMIT NO 2024-6 (CALTRANS HIGHWAY 160 REPAVING)**

Martin said there is nothing to report at this time. They are working reviewing the permit and response to Caltrans.

### **ENCROACHMENT PERMIT NO 2025-1 (RVWA LEVEE SIGNS)**

Martin reported Rio Vista Windsports Association has submitted an Encroachment Permit application for the installation of 14 informational signs along the Sacramento River levee. RVWA has requested a no fee application as well as the District's assistance in furnishing and installing the posts for the signs. There are 9 posts to be installed for the smaller signs. Chris Kraft said that he is hoping the District will view this as a community outreach and is requesting the assistance. Chris said they have continued to clean the area. He said they are a non-profit and are asking for help. Morgan asked how tall they want the signs – he said they can be 4 feet off the ground. Mark said that they need to meet the legal requirements. It was determined that the pole size would be about 8 feet considering the depth of the pole in the ground. Perla asked for clarification if they are seeking the District to cost share on this project. Morgan said that he could find the pipe and the District will install the signs. Jesse said they have been pivotal in cleaning up the levees. Joel said if the signs are 4 feet high, they should not impact maintenance. This EP will be brought to the District in February with the special conditions.

### **DISTRICT SPRAYING**

Jesse said that there has been an overlap of local RCD spraying with the District spraying program which has led to confusion as to who is responsible for applying the herbicides at certain locations. Jesse distributed the maps of authorized spraying areas from both Solano and Yolo RCD's.

- Yolo RCD is authorized to spray within the entirety of Mayberry Farms and Parcel 11 but only portions of Whale's Mouth. The boundary for Whale's Mouth needs to be corrected so as not include drainage facilities.

- Solano RCD is authorized to spray within the entirety of Whale's Belly and Parcel 11, as well as the Mayberry Slough Setback Levee waterside habitat. The boundary for Whale's Belly needs to be corrected so as not include drainage facilities.

Amy said the overall goal is to spray where they are actively working. She said she would like to work with the District to determine spraying. She provided 3 maps encompassing Yolo, Solano, and the Hedge Road. Jesse said the boundaries are not precise and there are areas that the District wants to spray. Martin said he will overlay the RCD maps over the District maps – he will work with Amy to make sure that areas are covered and not overlapping. Ceci said that Sherman Island Road should be Sherman Island Crossroad. Martin and Morgan will work with Amy to determine the roles and responsibilities based on shape files. Amy reported additional updates – she said they are trying to reduce weeds; they mowed inside of the berms. She said they are responding to the request from the RD to reduce weeds on the setback levee. She said they are also doing small planting on unit 2.

## **DISTRICT EMERGENCY**

Martin reported he has been working with David Julian on the submission to DWR for the emergency repair work. He said they have met with DWR and Sacramento OES.

- Sacramento River
  - DWR FOC/Sacramento County OES
    - On December 18, 2024, the District notified DWR FOC and Sacramento County OES of the damage and the need for funding.
    - On December 19, 2024, DWR Flood Fight Specialists and Sacramento County OES inspected the damages with W&B and M. Johnson.
    - By email dated December 20, 2024, DWR FOC recommended for the District to install plastic sheeting to prevent further wave wash until a permanent repair could be made after flood season.
    - On December 23, 2024, Sacramento County declared an emergency in support of the District's local emergency. Additionally, Sacramento County closed Sherman Island County Park in the event the island needed to be evacuated.
  - Temporary Repairs
    - Galindo Construction began construction on December 21, 2024, and finished on December 23, 2024.
    - Work consisted of placing RSP within all individual erosion sites totaling approximately 900 LF.
    - RSP material was taken from emergency District stockpiles near Pump No. 1 and Sherman Lake.
    - Total cost for temporary erosion repairs was \$31,550.00; this will be paid at the February meeting.
  - PEA
    - W&B is currently working with DWR State Water Project on acquiring funding for the 1) reimbursement of temporary repairs, 2) replacement of District RSP stockpiles, and 3) permanent repairs between the 2 fish release facilities.

- A cost estimate was submitted to DWR for \$1.8 million and included the following:
  - Galindo Temporary Repairs: \$32,000
  - Restoration of District Stockpiles: \$200,000
  - Fund Permanent Repairs: \$1,064,600
  - Construction Contingencies: \$194,490
  - Engineering & Project Management: \$178,931
  - Construction & Environmental Monitoring: \$119,287
- Permitting
  - An Emergency Notification was submitted to CDFW December 30, 2024; the Notification was deemed complete by CDFW on January 7, 2025.
  - Central Valley Flood Protection Board (CVFPB) was notified by email dated December 26, 2024; CVFPB requested a formal notification package which was provided to them by letter dated January 8, 2025.
  - US Army Corps of Engineers was notified by email dated January 9, 2025 and we are awaiting a response.

Jas asked if the \$1.8 million covers all 12 sites. Martin said the estimate will cover 8 sites (4 sites are excluded). The 8 sites are in between the two fish release facilities. These are the priority. Martin said the whole area needs rock. Martin said that the county and FOC made it clear that they do not have the funds to make the repairs. Jas asked how this is different from Victoria Island. Morgan said that Victoria Island is on a direct conduit to the State pumps. Victoria Island had the water seeping under the levee which would have carried the whole levee away, while the District's levee is only eroding. Morgan said we should have rock on the Sacramento levee as soon as possible. Jas asked if there is a process that we can do the work and then submit it as an emergency. Rob asked if this can be submitted under the Disaster Assistance Act. Bob Wagner said that we need to put together an incident report which reflects times/dates/repairs including the District's indebtedness. Ceci said we should contact Supervisor Hume. Morgan is concerned with high tides and heavy winds. Jesse asked about future work. Martin said we will move forward to report out on Sherman Lake.

- Sherman Lake
  - Dutra began construction on December 21, 2024, and finished on January 3, 2025.
  - Work consisted of bringing up existing RSP that was lost to wave wash as well as placing Class V RSP (500 lb. rock).
  - Approximately 2,027 LF of levee sections were reinforced with 4,800 tons of Class V RSP.
  - The remaining levee sections, totaling approximately 800 LF, will be addressed after the PG&E tower demolition with the standby barge.
  - We are waiting for the progress invoice from Dutra, but we expect it to be approximately \$500,000. This will need to be paid next month.
  - An Emergency Notification was submitted to CDFW on December 26, 2024; the Notification was deemed complete by CDFW on January 7, 2025.

Martin said we need one more barge at Sherman Lake. Morgan clarified the extra rock won't come for a few weeks. He said that Dutra should start this right away. Martin said the District was successful in addressing the majority erosion along the Sherman Lake levee, additional work is required using the material from PG&E Standby Barge. This timing will work with the mobilization of PG&E standby possibly saving the District \$40,000. Bob said that the Board agreed to an expenditure of up to \$1.4 million; we have spent \$600,000 - \$800,000 on Sherman Island. Jas said there is another \$500,000 that needs to be spent on Sacramento River. Jesse clarified that we need \$700,000 for the PEA. Jas said we spent an estimated \$60,000 on Sac River so far for a temporary fix. Bob said the total estimate for Sac River is \$1.1 in rock and \$700,000 in engineering, permitting, stockpiling and contingencies. He said they use the standard percentage in costs. Martin said the area is unsettled. Jesse clarified that the all in cost is \$2.5 million (\$1.8 million for Sacramento River and \$700,000 for Sherman Lake, which is covered by the PEA). Perla asked about subventions – she wants to know if we should amend our subventions to reflect the changes in costs. Jesse said that he has a resolution that will supplement the resolution of December 17, 2024 which would have provided documentation to support the emergency repair. Jesse has included photos with the resolution. Jas asked if we continue the emergency can we bump it to 2 million. Jesse said no. It was decided that will shore up the areas at \$1.8. It was MSP (Rob Black/Jas Gill) to supplement the original emergency from \$1.4 million to \$1.8 million. Ceci reminded Board that we have not had a high wind event and would like it shored up. This passed 3-0.

**“SUBSIDENCE MITIGATION FUNDING AGREEMENT” – AGREEMENT TO BUILD SEVERAL HUNDRED ACRES OF WETLAND IN THE WESTERN AND CENTRAL PORTION OF THE ISLAND IN AN EFFORT TO REVERSE SUBSIDENCE, SEQUESTER CARBON, AND REDUCE GREENHOUSE GASES.**

Jesse reported there is a truck that was purchased for a previous employee. Twitchell hired an SMFA employee. Jesse is looking for an authorization to transfer the truck from RD 341 to Twitchell for use by the new employees. It was MSP (Jas Gill/Mark Icanberry) to approve the purchase of the truck by Twitchell for \$1.00. This passed 3-0.

Martin reported:

- **Whale's Belly**
  - **Warranty Work**  
No update, work on hold until May 1, 2025.
  - **Remediation Work**  
Martin reported they are finalizing drawings and Specifications for Phase 2 work to start May 1, 2025.
  
- **Whale's Mouth**
  - **Perimeter Ditch PG&E Crossing**  
No update, work on hold until spring.
  - **Siphon No. 2 Replacement**  
David said that he and Martin are working on the design.

**PUBLIC ENTITY AGREEMENT WITH DWR (SHERMAN LAKE ROCK SLOPE PROTECTION)**

David reported this has been signed and contracts are finalizing up their processing. Once this is done an invoice can be submitted.

**PROJECT FUNDING AGREEMENT SH 17-1.1 SP - PHASE 1 OF SAN JOAQUIN SETBACK LEVEE/HABITAT BENCH MULTI-BENEFIT PROJECT (STATIONS 175-199)  
PROJECT FUNDING AGREEMENT SH 24-1.0 SP (MULTI-BENEFIT PROJECT ON SHERMAN ISLAND.**

Martin reported they expect comments from DWR by January 21. He said they are working on the scope of work for submittal to DWR and CDFW.

**PROJECT FUNDING AGREEMENT SH-24-1.0 SP (SJR MULTI-BENEFIT PROJECT, (STATIONS 330+00 – 368+00)**

Martin reported that W& B is waiting to receive the full geotechnical report. They are working on finalizing the grading design and scope of work. Stillwater has tentatively scheduled a site visit on February 6, 2024.

**ENGINEERS REPORT**

Martin reported W&B will be meeting with PG&E on January 15 to discuss future removal of natural gas lines along the San Joaquin.

**SUPERINTENDENT REPORT**

Joel reported that the goats will be coming in two weeks. They have been mowing on the irrigation canal and levee as well as performing maintenance on equipment. Jesse asked Joel to present quotes on equipment at the February meeting.

**There being no further business to come before the Board, the public meeting was adjourned at 11:45 A.M.**

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**The presiding Trustee of the January 14, 2024, meeting hereby certifies that the above minutes were approved as read.**